

# Blackpool Zoo – Seasonal application form

We welcome enquiries from everyone and value diversity in our workforce.

## PERSONAL INFORMATION

|                          |   |          |
|--------------------------|---|----------|
| <b>Title</b>             | Mr / Mrs / Miss / Ms / Other (please specify) |          |
| <b>Surname</b>           |   |          |
| <b>Forename(s)</b>       |   |          |
| <b>Address</b>           |   |          |
|                          | Postcode                                      |          |
| <b>Email address</b>     |   |          |
| <b>Telephone numbers</b> | (Home)  | (Mobile) |

| Work Eligibility: (please tick <u>one</u> box)  |  |
|---|--|
| <input type="checkbox"/>  | I am eligible to live and work in the UK               |
| <input type="checkbox"/>  | I am not currently eligible to live and work in the UK |
| Please note, before you are able to start employment at Blackpool Zoo you must provide proof of eligibility to work in the UK (i.e. a valid passport). <b>Failure to comply may lead to loss of employment.</b> |  |

## DEPARTMENTS

Please select the department(s) you wish to be considered for seasonal work within:

- Food and Beverage
- Retail
- Games
- Education
- Housekeeping
- Visitor Services
- Grounds

Other (please specify) \_\_\_\_\_

## CRIMINAL CONVICTIONS

Depending on the department you work in, a relevant check with the Disclosure and Barring Service (or equivalent statutory agency) may be required. The disclosure may reveal convictions regarded as “spent” under the Rehabilitation of Offenders Act 1974.

Do you have any criminal convictions?  Yes  No

If yes, please provide details of all convictions, cautions, reprimands or final warnings we are legally entitled to know about. Certain convictions and cautions may be “protected” and regarded as “spent”.

You can obtain guidance regarding this via the Disclosure and Barring Service’s filtering provisions.

### REASONABLE ADJUSTMENTS

#### Disability

If you were successful to progress to interview stage, could you confirm if you would require any reasonable adjustments?

Yes  No

If you have selected yes, please detail what adjustments would be required.

### CURRENT / MOST RECENT EMPLOYMENT HISTORY

|  |  |
|--|--|
| <b>Company Name</b>                        |  |
| <b>Company Address</b>                     |  |
| <b>Postcode</b>                            |  |
| <b>Telephone number</b>                    |  |
| <b>Current/latest job title</b>            |  |
| <b>Date appointed</b>                      |  |
| <b>Employment end date (if applicable)</b> |  |
| <b>Reason for leaving (if applicable)</b>  |  |
| <b>Notice period (if applicable)</b>       |  |

## PREVIOUS EMPLOYMENT HISTORY

| Date (from – to): | Employer name and address: | Job title and brief summary of responsibilities: | Reason for leaving: |
|-------------------|----------------------------|--|---------------------|
|                   |                            |  |                     |
|                   |                            |  |                     |
|                   |                            |  |                     |
|                   |                            |  |                     |

## EDUCATION

Please provide information about your education. Please show your most recent qualification(s) first.

| Date (from – to): | Secondary School / College/University attended: | Qualification | Result |
|-------------------|---|---------------|--------|
|                   |   |               |        |
|                   |   |               |        |
|                   |   |               |        |

## TRAINING AND DEVELOPMENT

Please give details of training courses you have attended which are particularly relevant to this role.

| Training Course: | Date Completed: |
|------------------|-----------------|
|                  |                 |
|                  |                 |
|                  |                 |
|                  |                 |

## REFERENCES

Please provide the names and addresses of two referees to whom confidential enquiries may be made. One must be your current employer. If you are unemployed, we will accept your previous employer or teacher (where you have had no previous employment). We only take up references if you are offered the position.

| Reference 1                     | Reference 2                     |
|---------------------------------|---------------------------------|
| Full name:                      | Full name:                      |
| Capacity in which known to you: | Capacity in which known to you: |
| Time known:                     | Time known:                     |
| Occupation:                     | Occupation:                     |
| Address:                        | Address:                        |
| Contact email:                  | Contact email:                  |
| Contact number:                 | Contact number:                 |

## DATA PROTECTION

The information provided in the application form will be processed in accordance with current data protection regulations. If you are unsuccessful in this application, we can hold your information on file in case of future vacancies. Instead of securely shredding it, we will retain it securely for an additional 12 months. You must specifically authorise this below.

## DECLARATION

| Declaration   |              |
|---|--------------|
| <p>I authorise you to obtain references to support this application if I am offered this post. I will advise my chosen referees of your possible approach.</p> <p>I consent to the processing of data supplied in this application form for the purpose of recruitment and selection.</p> <p>I confirm that the above information is correct. I understand that providing false or misleading information to secure employment is misrepresentation. My application may be rejected or employment terminated in such circumstances.</p> |              |
| <b>Signed:</b>  | <b>Date:</b> |

*If you have not had any response from Blackpool Zoo in respect of this application within 4 weeks of the closing date you may assume that you have been unsuccessful and would be welcome to re-apply for future roles within another 4 weeks.*

When completed, this form should be returned to the Blackpool Zoo Recruitment team via:

**Post:** People and Organisation Department, Blackpool Zoo, East Park Drive, Blackpool FY3 8PP

**Email:** recruitment@blackpoolzoo.org.uk